Please complete all sections of this form. Unfortunately we are unable to accept CVs. Please note that all offers of employment will be subject to a satisfactory check through the disclosure and barring service.

**Position applied for:**

**Personal Details**

Title:

Last Name:

First Names:

Address:

Postcode:

Day Phone No:

E-mail address:

Mobile No:

**Current/Last Employment**

Name of Employer

Address

Postcode

Tel No

Dates from/to Job Title

Notice Period

Salary

Reasons for leaving

**Brief Description of duties and responsibilities:**

**Employment History since completing education (most recent first)**

Please account for all gaps in employment history and continue on a separate sheet if necessary. Please include any details of volunteer roles.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employers name and address** | **Please give exact dates From / to** | **Job Title & brief description** | **Salary** | **Reason for leaving** |
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**Education & Qualifications**

Please use this section to show how you meet the requirements of the person specification by referring to your education, employment and other relevant experience and by giving examples.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Secondary School College/University** | **Dates from / to** | **Qualifications gained** | **Grades** | **Date** |
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**Membership of Professional Bodies**

**EXPERIENCE**

**Please use this section to show how you meet the at least the essential requirements of the person specification, giving specific examples for each.**

**References**

***Please give two references. One of these should be your current/last employer.***

**Name**

**Position**

**Name & Address of Organisation**

**Phone number**

**Email address**

**Relationship**

**Name**

**Position**

**Name & Address of Organisation**

**Phone number**

**Email address**

**Relationship**

**Are you related to or do you have any relationship with any trustee or staff member of The Cellar Trust? Please give details:**