

## **Job description**

**Project Worker – HOPE service**  
**Based at Cutler Heights Lane, Bradford**

**Hours: 18.5 hours**

**Grade: 2 Point 16-19**

**Service: Bradford Children's Therapeutic Services**

**Reports to: Senior Practitioner of the Hope project**

### **Job Purpose**

- To undertake holistic family assessments of need and risk assessments, using signs of safety model, where children and families have been impacted by the experience of domestic abuse.
- To provide packages of intervention which may include direct support to children and their parents/carers and whole families, group work and/or advice and support to professionals in the multiagency network around the family.

### **Principal Accountabilities:**

1. To carry out holistic assessments and interventions with children and young people within their family context. This may include work on parent child relationships or group work or family work where appropriate.
2. To assist parents/carers in their understanding of the impact of domestic abuse, so that they respond appropriately to the emotional needs of children and young people.
3. To attend and initiate multi agency meetings such as Team around the Family /Child In Need meetings where appropriate.

- 4.** To work jointly and in partnership with other agencies and community organisations to meet the unique assessed needs of families recovering from the impact of domestic abuse.
- 5.** To increase understanding through consultation and training to other professionals in relation to the impact of domestic abuse on children.
- 6.** To work with team to co create and implement effective monitoring and evaluation systems and to assist with the production of reports as required by our funders.
- 7.** To ensure all work is carried out to Family Action minimum standards and is designed and delivered to maximise agreed outcomes.
- 8.** To be responsible for ensuring that children and families receive holistic support that is appropriate to their needs, including sign posting to other services where appropriate.
- 9.** To ensure that all assigned work adheres to Family Actions Safeguarding Policy and ensure LSCB procedures are followed in the event of any child protection issues or concerns.
- 10.** To take responsibility for accessing supervision and responding to any case or service decisions effectively, recording all decisions and ensuring that confidentiality and professional boundaries are maintained at all times.
- 11.** To comply with Family Action's Health and Safety Policy, Data Protection Policy and to protect the health, safety and welfare of themselves and others.
- 12.** To comply with Family Action's Diversity & Equality Policy and our Ethical Policy in every aspect of your work and positively promote the Principles of these policies amongst colleagues, service users and other members of the community.
- 13.** To promote a positive image of Family Action, representing the organisation in order to increase professional and public awareness of the organisation's work and of the views and needs of service users.
- 14.** To represent Family Action in relevant external and internal service related forums, participating in task groups, skill sets and service development group.

**15.** To adhere to Family Action's values which underpin Family Action's mission of 'building stronger families' by:

- a.** Being people focused
- b.** Reflecting a 'can do' approach
- c.** Striving for excellence in everything we do
- d.** Having mutual respect for everyone we work with, work for and support through our services

## **Person Specification**

Project Worker – HOPE service

Bradford Children's Therapeutic Services

Based at Cutler Heights Lane, Bradford

### **Job title:**

1. Significant experience of providing direct intervention/support to children and families who have experienced domestic abuse.
2. Knowledge and understanding of safeguarding, attachment, child development and assessment of family functioning/dynamics and the impact of trauma and domestic abuse.
3. Excellent planning, assessment and verbal and written communication skills including the ability to produce high quality manual and electronic records and reports.
4. Experience of partnership working and participation in multi-agency support plans and integrated models of working.
5. Ability to manage own workload and work independently and creatively, developing services which are evidence based and high quality.
6. Knowledge of current developments in social care practice affecting children and families, including the practical application of, relevant legislation, and guidance such as Working Together and the organisational framework and thresholds in which services are delivered.
7. Family work and or Group work skills or an interest in developing group work and family work skills.
8. Interest or experience in solution focussed approaches/signs of safety models of assessment and intervention.
9. Experience of health and safety principles, policies and procedures (within the context of service provision) and the ability to comply with Family Action's Health and Safety policy.
10. A commitment to undertake appropriate training and professional development and maintain current knowledge of research and evidence based models.

- 11.** Knowledge and proven skills in the use of IT including the ability to use Microsoft packages e.g. excel outlook and understanding of outcomes, and tools which measure impact.
- 12.** Commitment to working with diverse backgrounds, understanding the impact of deprivation and marginalisation, complying with Family Action's Diversity and Equality Policy and Ethical Policy in every aspect of work and positively promoting it with others.
- 13.** Willingness to adopt Family Action values which underpin Family Action's mission of 'building stronger families' by:
  - a.** Being people focused
  - b.** Reflecting a 'can do' approach
  - c.** Striving for excellence in everything we do
  - d.** Having mutual respect for everyone we work with, work for and support through our services